



**Regular Meeting of the Board of Directors**  
**Minutes**  
**January 15, 2019**  
**8:00 – 10:00 a.m.**

MEMBERS PRESENT: Michael Richards, M.D. (Chair)  
Martha McGrew, M.D. (Vice-Chair)  
Steve McLaughlin, M.D.  
Robert Schenck, M.D.  
Gary Mlady, M.D.  
David Rakel, M.D.  
Eve Espey, M.D.  
Robert DeFelice, M.P.H

MEMBERS ABSENT: Selina Silva, M.D.  
Chris Pacheco

OFFICERS PRESENT: Jill Klar, COO  
Robb McLean, Interim President & CEO  
Marjorie Goldstein, CFO

OFFICERS ABSENT: Donna Sigl, M.D. (Secretary)

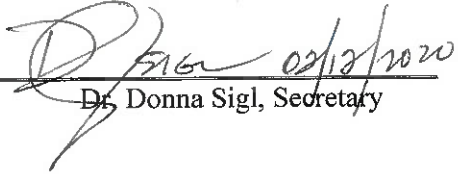
OTHERS PRESENT: Erica Richards  
John Paul Montoya  
Jared Udall  
Andy Baatz  
Cory McDowell  
Diana Heider  
Dina Ortiz  
Kathleen Cahill  
Deborah Stephenson  
Arthur Culpepper  
Mary Swanson  
Karen Hawley, M.D. (PAG)

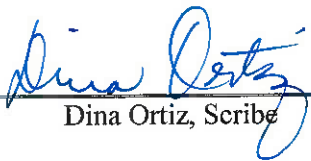
GUESTS: James Francel, OUC

<b>I.</b>	<b>Called To Order and Confirmation of Quorum</b>	<b>Action</b>
	Chairman Dr. Michael Richards called the meeting to order at 8:05am. A quorum was established at 8:12am.	
<b>II.</b>	<b>Opening Comments</b>	<b>Action</b>
	None	
<b>III.</b>	<b>Recognitions</b>	<b>Action</b>
	<p>Dr. Robb McLean recognized the following:</p> <ul style="list-style-type: none"> <li>• UNM Medical Group new employee quarterly lunch. Employees had very impressive feedback regarding the Medical Group and about the work that we do.</li> <li>• Dr. Vinay Rai, UNM Cancer Center &amp; UNM Hospital. Patient was seen by Dr. Rai very quickly after being informed that the patient was uninsured and had colon cancer. Dr. Rai conducted an initial consultation, patient had the needed surgery. The patient is now back home recuperating. Patient felt that her life had been saved. This is tremendous feedback and what we're about at UNM.</li> <li>• Dr. Davin Quinn, Department of Psychiatry. Assisted a patient with a severe brain injury. Dr. Quinn provided outstanding patient-centered care.</li> </ul>	
<b>IV.</b>	<b>Approval of Meeting Minutes</b>	<b>Action</b>
	Chairman Michael Richards made a motion to approve the minutes from the January 15, 2020 Board of Directors meeting.	Dr. Robert Schenck made a motion to approve the minutes and Dr. David Raket 2 <sup>nd</sup> the motion. Motion carried.
<b>V.</b>	<b>Public Comment</b>	<b>Action</b>
	There is no public comment	
<b>VI.</b>	<b>Committee &amp; Advisory Group Reports</b>	<b>Action</b>
	<p>A. Finance Committee</p> <p>a. <i>Financial Highlights</i>  Marjorie Goldstein reported highlights for the five-month period ending November 30, 2019. The year-to-date results continue to be strong. wRVUs are right at budget. Collections 3.1% above budget. Primary drivers are operational improvement activities (Huron), Medicaid fee schedule increase and good operations in our Revenue Cycle arena. Additionally School of Medicine (SOM) distribution, for every dollar collected for the first five months, 81.4 cents went back to the School, better than what we budgeted, which was 80.6 cents. Recorded clinic losses of \$900K, we budgeted \$1.6M.</p> <p>b. <i>Revenue Cycle</i>  JP Montoya reported Huron initiatives are being realized in the collections and denials (7.8% reduction) area. We are seeing some of the lowest charge lag ever. Eligibility denials have been reduced due to electronic insurance verification. Continue to work on this.  Huron initiative success is due to the buy in from the staff as far as the concepts that were introduced and the buy in from the Health System (Hospital, SRMC &amp; Medical Group). Huron has also been engaged to do periodic touchpoints; this should help with sustainability.</p>	<p>Dr. Michael Richards requested a motion to approve the Financial Highlights. Dr. Martha McGrew made the motion and Dr. David Raket 2<sup>nd</sup> the motion. Motion carried.</p> <p>Dr. Michael Richards requested a motion to approve the minutes for the</p>

	<p>c. <i>Operations Committee</i> Dr. Steve McLaughlin reported. Operations Committee meeting held on December 18<sup>th</sup>. Discussion held included eligibility retribution issues and will continue to work on as an ongoing initiative. The primary care clinic which focused on the operational features.</p> <p>d. <i>Physicians Advisory Committee</i> Dr. Karen Hawley reported for PAG. At the most recent meeting Dr. Gary Mlady provided a radiology department update.</p> <p>e. <i>Audit &amp; Compliance Committee</i> Jill Klar reported. At the last quarterly committee we adopted a new charter. We will be asking for approval of the charter. Changes reflected are as follows:</p> <ul style="list-style-type: none"> <li>o Align the duties of the committee members across all of the Health System entities.</li> <li>o Original charter was primarily focused on audit and did not bring in the compliance component. The new charter will now bring in internal audit, external audit and the compliance functions.</li> </ul> <p>Input on this new charter included Health System CEOs, CFOs, internal audit, HSC Legal, HSC Compliance and specific HSC Audit Committee members. Jill Klar respectfully requested approval of the new charter.</p> <p>f. <i>FY19 Financial Audit</i> Marjorie Goldstein stated we received clearance from the State to publish the FY19 Financial Audit Report. We received an unqualified, unmodified opinion which is what we want. It was a successful audit. The audit contains summary financial data, performance of our operations and the financial position of the Medical Group. Additionally it contains a report on internal controls, which includes no areas of material weakness, significant deficiencies or material noncompliance.</p>	<p>Operations Committee. Dr. Steve McLaughlin made the motion and Dr. Martha McGrew 2<sup>nd</sup> the motion. Motion carried.</p> <p>Dr. Michael Richards requested a motion to adopt the resolution for the revised and updated charter for the Audit &amp; Compliance Committee. Motion to adopt and approve to accept the charter made by Dr. Robert Schenck and 2<sup>nd</sup> by Dr. Steve McLaughlin. Motion carried.</p>
<b>VII. Administrative Reports</b>		
	<p>A. Chief Executive Officer Report</p> <ul style="list-style-type: none"> <li>o Press Ganey engagement survey completed this Fall. Full results will be rolled out during the Mission Excellence LTE meeting on January 28<sup>th</sup>.</li> <li>o Sg2 Consulting Arm of Vizient here last week to kick off our Telehealth Health System strategy engagement.</li> <li>o Created a provider-to-provider internal consult workflow. This creates the ability for providers to provide consultations via telephone. Will roll out to pilot departments. This is one of the big priorities of the Medical Group Telehealth program.</li> <li>o Primary care strategy engagement will begin this quarter for the Health System with whitecap health advisors. Moving forward with purchase of the Grande Clinic. We have preliminary approval.</li> <li>o IDX Centricity migration project will be completed on February 1<sup>st</sup>.</li> <li>o Working with Huron to complete phase II of our ambulatory clinic improvement work. This is new contract that will be predominantly focused at the UNMH clinics. Medical Group and SRMC will also be participating. This will not require Board approval, information only.</li> </ul> <p>B. Associate Chief Medical Officer Report</p> <ul style="list-style-type: none"> <li>o Policies and Procedures approvals. They are: <ul style="list-style-type: none"> <li>a. Review of the new revised pharmacy update procedures 11256 through 11258</li> <li>b. New adverse drug event reporting</li> </ul> </li> </ul>	<p>Dr. Michael Richards requested a motion to approve the CEO Report. Dr. Martha McGrew made the motion and Dr. Robert Schenck 2<sup>nd</sup> the motion.</p> <p>Dr. Michael Richards requested approval of the new policies and procedures. Dr. Robert Schenck made the motion and Dr. Martha McGrew 2<sup>nd</sup> the</p>

		<p>motion. Motion carried.</p> <p>Dr. Michael Richards requested a motion to approve the ACMO Report. Dr. Gary Mlady made the motion and Dr. Martha McGrew 2<sup>nd</sup> the motion.</p>
<b>VIII</b>	<b>Vote to Go Into Executive Session</b>	<b>Action</b>
	Dr. Michael Richards requested a motion to move into the Executive Session of the meeting	Motion to go into Executive Session made by Dr. Martha McGrew and 2 <sup>nd</sup> by Dr. David Rakel. Motion carried.
<b>IX.</b>	<b>Vote to Reconvene in Open Session</b>	<b>Action</b>
	Dr. Michael Richards requested a motion to reconvene into open session.	Motion to reconvene into open session made by Dr. Steve McLaughlin and 2 <sup>nd</sup> by Dr. Martha McGrew. Motion carried.
<b>X.</b>	<b>Meeting Adjourned</b>	<b>Action</b>
	There being no further business. Chairman Michael Richards asked for a motion to adjourn the Regular Session of the Board of Directors at 10:02 am.	Dr. Steve McLaughlin made the motion adjourn and Dr. Martha McGrew 2 <sup>nd</sup> motion. Motion carried.

  
Dr. Donna Sigl, Secretary

  
Dina Ortiz, Scribe